



November 25, 2015

**Division Memorandum**  
Number **185 s. 2015**

**To: Chief, Curriculum Implementation Division**  
**Chief, School Governance Operation Division**  
**Public Schools District Supervisors**  
**District Coordinating Principals**  
**Secondary and Elementary School Heads**  
**President, Benguet State University**

**From: FEDERICO P. MARTIN, Ed. D., CESO VI**  
OIC, Schools Division Superintendent 

**Subject: Evaluation and Screening of Athletic Documents for the 2015 Benguet Provincial Athletic Meet**

1. With reference to Division Memo number 168 series 2015 which pertains to the conduct of the 2015 Benguet Provincial Athletic Meet on December 9 to 12, 2015, the assigned evaluation and screening committee will convene at the Schools Division Office on November 26 and 27, 2015 to review, evaluate and screen the athletic documents of the players submitted.
2. Participants to this evaluation and screening activity are the thirty-one (31) members of the screening committee listed in the above Division Memorandum and three (3) supporting staff from the School Governance and Operation Division.
3. Travel and incidental expenses incurred by the participants shall be charged to school funds subject to usual accounting procedures, while two (2) lunch and four (4) snacks shall be provided in the two-day work duration.
4. For information and guidance.